

RIO LINDA PREPARATORY ACADEMY

COFFEE WITH THE PRINCIPAL

WEDNESDAY, SEPTEMBER 27, 2023

8:15 - 9:15 AM





Our work will be:

STUDENT-CENTERED
SOLUTION-ORIENTED
COLLABORATIVE
CARING

AGENDA

1. Introductions
2. Site Focus
3. Attendance Data
4. School Discipline Policies
5. Discipline Data
6. Handbook Reminders
7. Questions & Topic Suggestions

INTRODUCTIONS

MRS. AMBER LOZANO

PRINCIPAL

MS. PATTIE LEE

VICE PRINCIPAL

MRS. EVE HOGERHEIDE

ACTIVITY DIRECTOR

SITE FOCUS

VISION

We will get all students to grade level or higher, ensuring individual progress each year.

MISSION

Rio Linda Preparatory Academy's community of students, families, and staff provides opportunities to engage students as lifelong learners in a safe and caring environment.

CORE VALUES

Accountability  Caring  Critical Thinking  Determination  Resilience

ATTENDANCE DATA

LATES / TARDIES OVER THE PAST THREE WEEKS

		PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 4	PERIOD 5	PERIOD 6	TOTAL
MONDAY	9/4	-	-	-	-	-	-	-
	9/11	1	2	1	3	2	1	10
	9/18	31	2	2	8	3	4	50
TUESDAY	9/5	12	7	1	2	2	0	24
	9/12	12	3	2	7	0	1	25
	9/19	19	3	6	1	3	1	33
WEDNESDAY	9/6	21	4	2	4	5	3	39
	9/13	23	3	1	3	2	1	33
	9/20	20	5	2	8	4	0	39
THURSDAY	9/7	17	4	2	2	2	0	27
	9/14	23	8	4	4	3	4	46
	9/21	23	2	0	0	4	0	29
FRIDAY	9/8	12	2	6	1	1	1	23
	9/15	17	3	2	1	0	0	23
	9/22	18	7	3	2	3	3	36

ATTENDANCE CODES BY WEEK

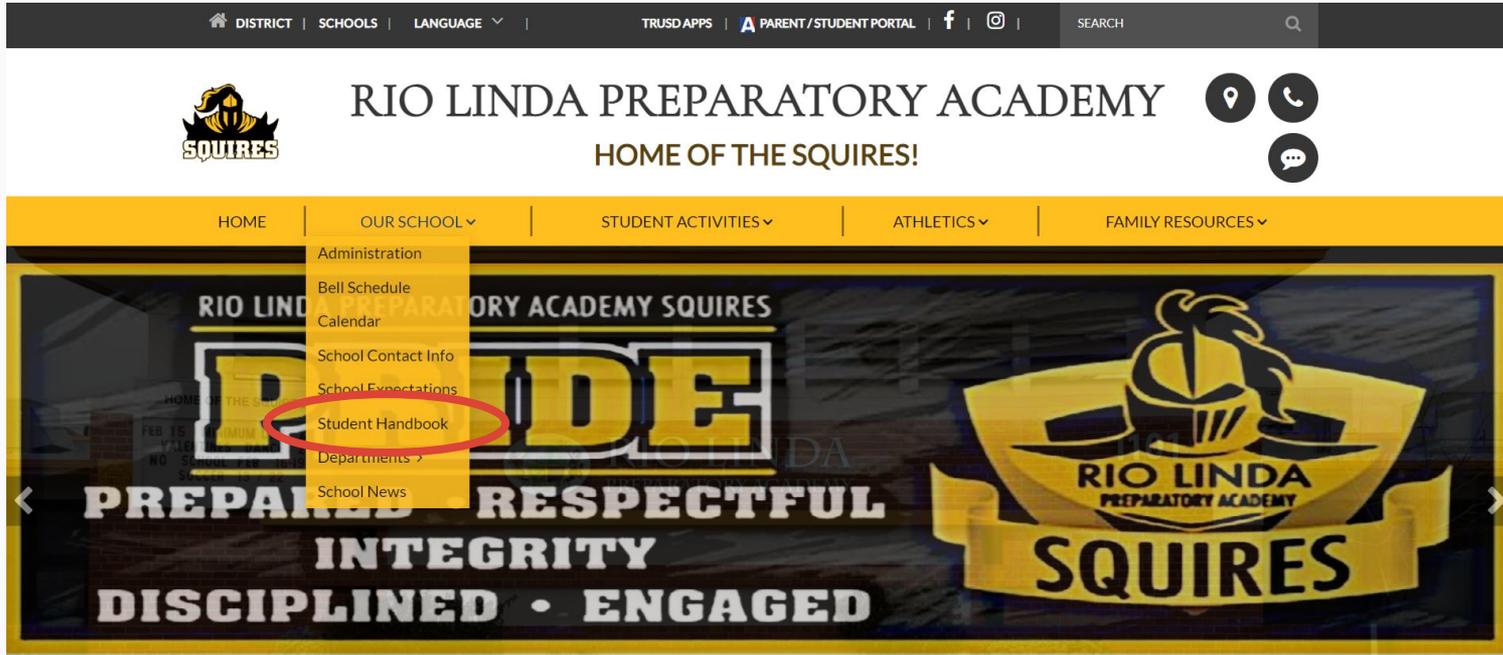
	8/21 - 8/25		8/28 - 9/1		9/4 - 9/8		9/11 - 9/15		9/18 - 9/22	
	Periods	Students	Periods	Students	Periods	Students	Periods	Students	Periods	Students
Illness	150	26	330	45	306	50	384	61	346	57
Excused Absence	20	2	33	7	20	5	14	3	30	5
Early Dismissal	22	21	23	22	35	33	43	38	45	43
Late	122	58	137	76	110	66	153	86	183	101
Tardy	4	3	6	5	2	2	5	5	4	4
Unexcused Absence	49	8	308	55	356	69	479	74	412	79
Suspension	0	0	3	1	5	1	0	0	28	6
Cutting Class	1	1	7	3	1	1	3	1	1	1

SCHOOL DISCIPLINE POLICIES

SCHOOL DISCIPLINE POLICIES

RLPA Student Handbook

- In the student planner
- On the school website: <https://rlpa.trusd.net>

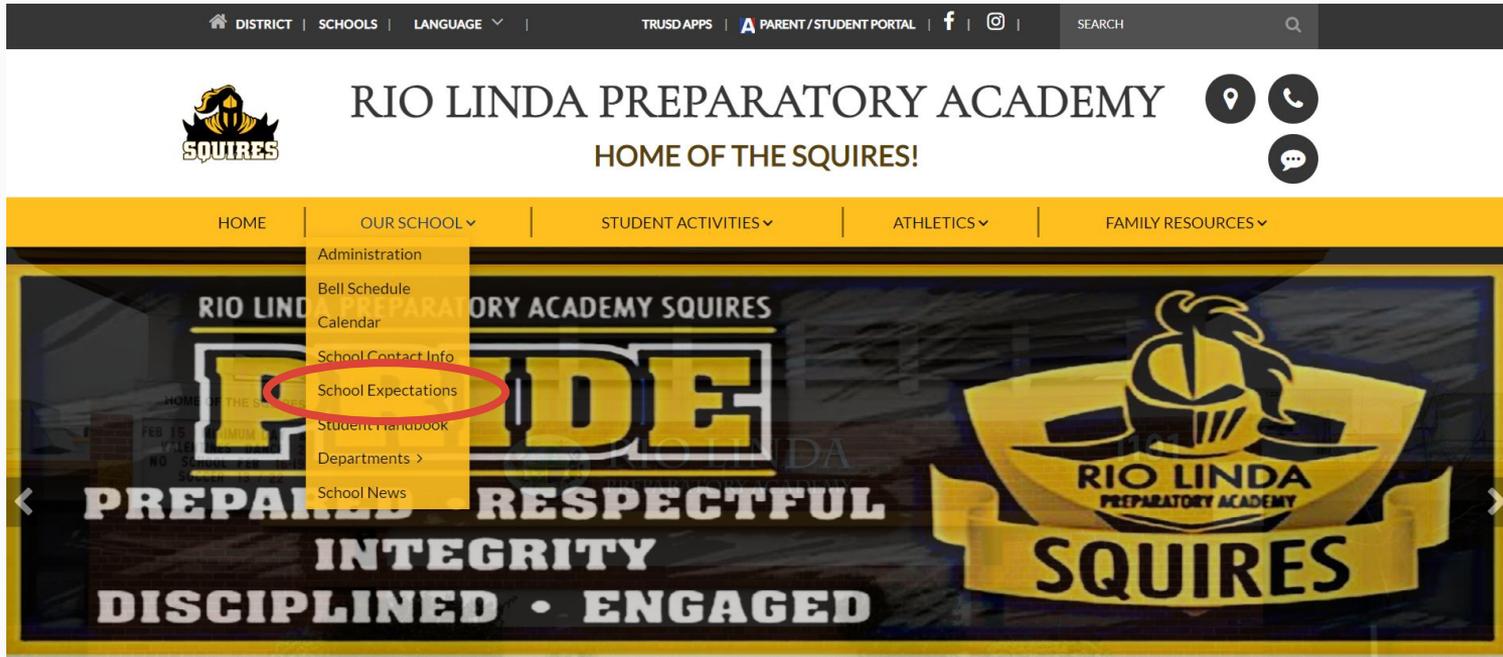


The screenshot displays the website for Rio Linda Preparatory Academy. At the top, there is a dark navigation bar with links for DISTRICT, SCHOOLS, LANGUAGE, TRUSD APPS, PARENT/STUDENT PORTAL, and social media icons for Facebook and Instagram. Below this is a search bar. The main header features the school's logo on the left, the name "RIO LINDA PREPARATORY ACADEMY" in the center, and the slogan "HOME OF THE SQUIRES!" below it. To the right of the header are three circular icons: a location pin, a telephone, and a speech bubble. A yellow navigation bar contains the following menu items: HOME, OUR SCHOOL (with a dropdown arrow), STUDENT ACTIVITIES (with a dropdown arrow), ATHLETICS (with a dropdown arrow), and FAMILY RESOURCES (with a dropdown arrow). The "OUR SCHOOL" dropdown menu is open, listing: Administration, Bell Schedule, Calendar, School Contact Info, School Expectations, Student Handbook (circled in red), Departments, and School News. The background of the page features a large banner with the school's name, "PREPARED RESPECTFUL INTEGRITY DISCIPLINED • ENGAGED", and a large "SQUIRES" logo on the right.

SCHOOL DISCIPLINE POLICIES

PBIS (POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT)

- In the student planner
- On the school website: <https://rlpa.trusd.net>



The screenshot displays the website for Rio Linda Preparatory Academy. The header includes navigation links for DISTRICT, SCHOOLS, LANGUAGE, TRUSD APPS, PARENT/STUDENT PORTAL, and social media icons for Facebook and Instagram. The main header features the school logo, the name "RIO LINDA PREPARATORY ACADEMY", the slogan "HOME OF THE SQUIRES!", and icons for location, phone, and chat. Below the header is a yellow navigation bar with categories: HOME, OUR SCHOOL, STUDENT ACTIVITIES, ATHLETICS, and FAMILY RESOURCES. A dropdown menu is open under "OUR SCHOOL", listing: Administration, Bell Schedule, Calendar, School Contact Info, School Expectations (circled in red), Student Handbook, Departments, and School News. The background of the page features a large banner with the school's name and the words "PREPARED", "RESPECTFUL", "INTEGRITY", and "DISCIPLINED • ENGAGED".

SCHOOL DISCIPLINE POLICIES

PBIS (POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT)

- Behavior Expectations
 - Expectations Matrix
- Rewards Systems
 - 5-Star
 - PRIDE Tickets & Weekly Raffle
 - Squires of the Month
 - Squire Rewards
 - Squire Store
- Tiered Interventions
 - Tier I - support provided to all students
 - Tier II - support available for students who need more support
 - Tier III - individualized support designed around specific student needs

Behavior must be taught like academic content.

Schools must provide instruction on expectations, review of expectations, and support when expectations are not met.

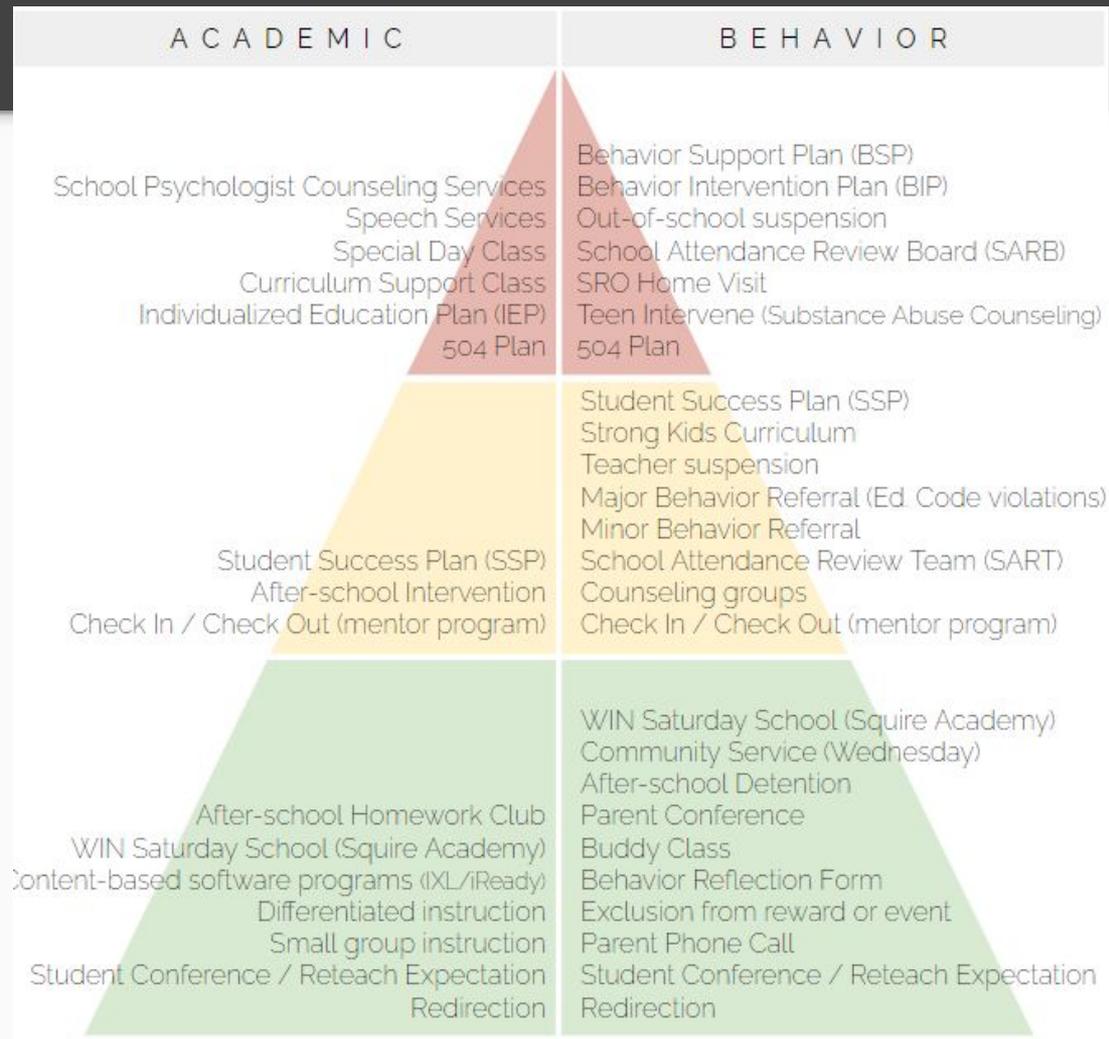
SCHOOL DISCIPLINE POLICIES

PBIS - TIERED INTERVENTIONS

GREEN = Tier I

YELLOW = Tier II

RED = Tier III



SCHOOL DISCIPLINE POLICIES

HOW DO TEACHERS RESPOND TO MISBEHAVIORS?

Education Code 48900

violations are considered “Major” referrals.

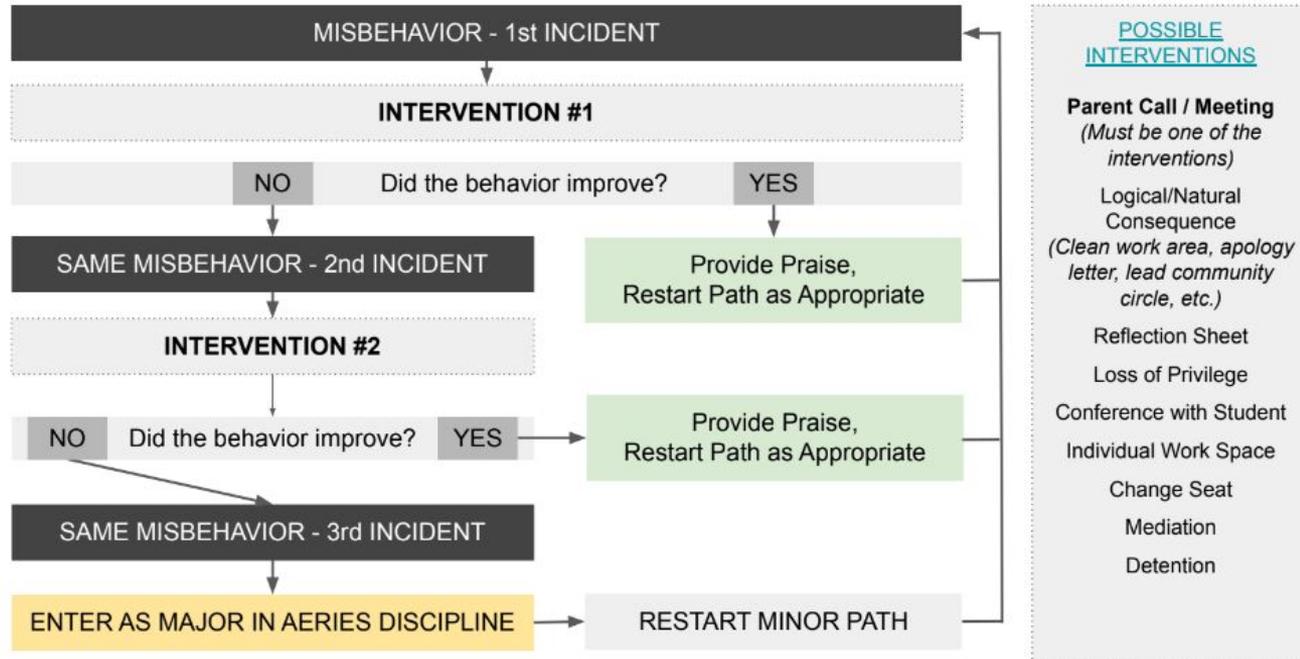
All other misbehaviors are considered “Minor” and teachers follow this flow chart.

Prior to a minor:

1. Redirect/Remind student of expectation
2. Warning
3. Alternative setting or support
 - a. *Buddy Class*
 - b. *Seat change*
 - c. *Check if academic support is needed*

Documentation:

1. Enter each minor behavior in Aeries under discipline, select Minor
2. Select an appropriate intervention add to the documentation.



SCHOOL DISCIPLINE POLICIES

HOW DO TEACHERS RESPOND TO MISBEHAVIORS?

Education Code Section 48910 - Class Suspensions

(a) A **teacher may suspend any pupil from class, for any of the acts enumerated in Section 48900, for the day of the suspension and the day following.** The teacher shall immediately report the suspension to the principal of the school and send the pupil to the principal or the designee of the principal for appropriate action. If that action requires the continued presence of the pupil at the schoolsite, the pupil shall be under appropriate supervision, as defined in policies and related regulations adopted by the governing board of the school district. **As soon as possible, the teacher shall ask the parent or guardian of the pupil to attend a parent-teacher conference regarding the suspension.** If practicable, a school counselor or a school psychologist may attend the conference. A school administrator shall attend the conference if the teacher or the parent or guardian so requests. The pupil shall not be returned to the class from which he or she was suspended, during the period of the suspension, without the concurrence of the teacher of the class and the principal.

SCHOOL DISCIPLINE POLICIES

HOW DO ADMINISTRATORS RESPOND TO MISBEHAVIORS?

Education

Code 48900

violations are handled according to the [TRUSD Discipline Guide 7-12](#).

TRUSD DISCIPLINE GUIDE (7-12)

ED CODE	STUDENT INFRACTION	FIRST INTERVENTION/ CONSEQUENCE	SECOND INTERVENTION/ CONSEQUENCE	THIRD INTERVENTION/ CONSEQUENCE
48900(a)(1)	Caused, attempted to cause, or threatened to cause physical injury to another person	<p>Mandatory Actions:</p> <ul style="list-style-type: none"> • Parent contact • Conference with student • Provide corrective feedback: de-escalate student, re-teach/practice identified behavior skills, facilitate student re-entry • Ensure due process • Re-entry conference if suspended • Incident document in student information system <p>Other potential actions:</p> <ul style="list-style-type: none"> • 1 – 5 day suspension • Student Study Team (SST) • Referral to school counselor • Referral to district for support services-CWA, Student Services, Foster Youth • Referral to outside services/supports • Restorative Practices • Other alternatives to suspension • Notification to law enforcement 	<p>Mandatory Actions:</p> <ul style="list-style-type: none"> • Parent contact • Conference with student • Provide corrective feedback: de-escalate student, re-teach/practice identified behavior skills, facilitate student re-entry • Ensure due process • Referral to school counselor • Re-entry conference if suspended • Incident document in student information system <p>Other potential actions:</p> <ul style="list-style-type: none"> • 1 – 5 day suspension • Student Study Team (SST) • Referral to district for support services-CWA, Student Services, Foster Youth • Expulsion referral • Referral to outside services/supports • Restorative Practices • Other alternatives to suspension • Notification to law enforcement 	<p>Mandatory Actions:</p> <ul style="list-style-type: none"> • Parent contact • Conference with student • Provide corrective feedback: de-escalate student, re-teach/practice identified behavior skills, facilitate student re-entry • Ensure due process • Referral to school counselor • Re-entry conference if suspended • Incident document in student information system <p>Other potential actions:</p> <ul style="list-style-type: none"> • 3 – 5 day suspension • Expulsion Referral • Referral to district for support services-CWA, Student Services, Foster Youth • Referral to outside services/supports • Restorative Practices • Other alternatives to suspension • Notification to law enforcement

SCHOOL DISCIPLINE POLICIES

HOW DO ADMINISTRATORS RESPOND TO MISBEHAVIORS?

CA Education Code Section 48900.5

(a) Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when **other means of correction** fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil's record, which may be accessed pursuant to Section 49069.7. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended, subject to Section 1415 of Title 20 of the United States Code, for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons.

SCHOOL DISCIPLINE POLICIES

HOW DO ADMINISTRATORS RESPOND TO MISBEHAVIORS?

Other Means of Correction:

- Student Conference
- Meeting with Parent
- Mediation (conflict management)
- Behavior Support Plan
- Community Service
- Behavior Reflection Form
- Apology letter
- Schedule Change

**Rio Linda Preparatory Academy
Behavior Support Plan**

Name _____ Grade _____
Completed by _____ Date _____

It has been determined that the above student is experiencing difficulties in school. To assist the student with educational success, the student will participate in a Behavior Support Plan, following the listed expectations and using appropriate supports. RLPA will provide support to help the student meet these expectations.

PREVIOUS VIOLATIONS/INCIDENTS:	PREVIOUS INTERVENTIONS:	
<input type="checkbox"/> Physical altercation	<input type="checkbox"/> Parent phone call	<input type="checkbox"/> Class change
<input type="checkbox"/> Verbal altercation	<input type="checkbox"/> Parent meeting/conference	<input type="checkbox"/> Saturday School
<input type="checkbox"/> Threats of violence	<input type="checkbox"/> Mediation	<input type="checkbox"/> Detention
<input type="checkbox"/> Inappropriate posts on social media	<input type="checkbox"/> Student meeting/conference	<input type="checkbox"/> Suspension
<input type="checkbox"/> Truancy	<input type="checkbox"/> Re-entry Meeting	<input type="checkbox"/> Attendance Meeting
<input type="checkbox"/> Disruptive behavior in the classroom	<input type="checkbox"/> Behavior Contract	<input type="checkbox"/> Teen Intervene
<input type="checkbox"/> Task/work avoidance	<input type="checkbox"/> Other _____	
<input type="checkbox"/> Inciting a fight/accomplice to a fight		

Support Plan:

STUDENT EXPECTATIONS:

1. Attend classes on time and remain for the full class time
2. Follow all school rules with no further days of suspension
3. Make satisfactory academic achievement
4. Follow the plan identified on the Behavior Reflection Form

Failure to comply with the expectations may result in suspension, expulsion, and/or police citation.

In addition to the statements above, the student is informed that physical altercations (fights) should be avoided whenever possible. Any student who engages in an altercation without attempting to escape the situation will be deemed an equal participant (mutual combat) and will receive corresponding consequences for Education Code 48900 violations, including suspension from school.

Student signature: _____ Date: _____
Administrator signature: _____ Date: _____
Parent signature: _____ Date: _____

Behavior Reflection Form
Rio Linda Preparatory Academy

Reasons for my behavior	Description of my behavior	Consequences of my behavior

My plan for improvement: _____

Help I need to make my plan work: _____

SCHOOL DISCIPLINE POLICIES

HOW DO ADMINISTRATORS RESPOND TO MISBEHAVIORS?

State Guidance for New Laws on Discipline

Assembly Bill 419

Ending Suspensions for Willful Defiance in Grades Kindergarten Through Eight:

In 2013, the Legislature approved Assembly Bill 420, which **prohibited suspensions on willful defiance or disruption grounds** for students in grades kindergarten through three. According to data collected by the California Department of Education (CDE), suspensions for willful defiance significantly decreased upon passage of this measure. In 2019, the Legislature extended this prohibition to students in grades four through eight through Senate Bill 419 (https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201920200SB419).

Research indicates that students of color; students with disabilities; and lesbian, gay, bisexual, transgender, queer, intersex, and asexual students are more likely to be suspended for low-level subjective offenses such as willful defiance.

HOW DO ADMINISTRATORS RESPOND TO MISBEHAVIORS?

- Our goal is to help students change their behavior and reduce missed instructional time.
- Physical safety is our priority when managing student misbehaviors.
- Preventative actions are taken whenever possible to help students avoid conflict.
- Restorative actions are taken whenever possible to help students right any wrongs and feel safe at school.
- We work with TRUSD Student Services to ensure we are following state and district guidelines.
- We work with TRUSD PD when needed.



MAJOR MISBEHAVIORS DISCIPLINE RESPONSE FOR SUSPENDABLE ED. CODE VIOLATIONS

Get **written student statement** (can be transcribed by an adult)

Interview student for more information about what happened before as well as knowledge of expectations. Add interview notes to back of statement.

Review Aeries/Email for more information & behavior history. If none present, call the teacher to ask for more information to be input.

If Class suspension...

Teacher inputs 1 or 2 days in Aeries and calls home about suspension, offers meeting.

Enter into Assertive Discipline and update attendance with "S".

Mediation with student:

- What are your concerns?
- What are your needs moving forward?
- What's the plan to make sure that happens?

Due Process steps must be done

If no Class Suspension...

1ST VIOLATION

2ND VIOLATION

3+ VIOLATIONS

Review Behavior Expectation and **discuss Education Code violation**

Determine appropriate intervention:
*Phone call home
Mediation
Conference with student
Apology Letter
Community Service*

Document in Aeries & Call home

Behavior Reflection Form

Document in Aeries & Call home

Upload form in Aeries Interventions

Out of school suspension

Document in Aeries & update attendance

Contact home & **provide suspension letter**

Re-entry meeting upon return.
Create Behavior Support Plan on 4th offense & review on further offenses.



MAJOR MISBEHAVIORS DISCIPLINE RESPONSE FOR NON-SUSPENDABLE ED. CODE VIOLATIONS

Get **written student statement** (can be transcribed by an adult)

Interview student for more information about what happened before as well as knowledge of expectations. Add interview notes to back of statement.

Review Aeries/Email for more information & behavior history. If none present, call the teacher to ask for more information to be input.

If Class suspension...

Teacher inputs 1 or 2 days in Aeries and calls home about suspension, offers meeting.

Enter into Assertive Discipline and update attendance with "S".

Mediation with student:

- What are your concerns?
- What are your needs moving forward?
- What's the plan to make sure that happens?

Due Process steps must be done

If no Class Suspension...

1ST VIOLATION

2ND VIOLATION

3+ VIOLATIONS

Review Behavior Expectation and **discuss Education Code violation**

Determine appropriate intervention:
Phone call home
Mediation
Conference with student
Apology Letter
Community Service

Document in Aeries & Call home

Behavior Reflection Form

Document in Aeries & Call home

Upload form in Aeries Interventions

Set up parent meeting

Document contact in Aeries

Hold meeting to create/update BSP

Upload BSP in Aeries Interventions

DISCIPLINE DATA

ASSERTIVE DISCIPLINE DISTRIBUTION (REPORTED TO THE STATE)

CODE	TOTAL	7TH GRADE	8TH GRADE	FEMALE	MALE
Threat/Caused/Attempted Injury (E) 48900 (a) 1	6	5	1	2	4
Willfully used Force/Violence (E) 48900 (a) 2	28	22	6	10	18
Robbery or Extortion (E) 48900 (e)	1	1	0	1	0
Tobacco Possession/Use Electric Cigarettes (E) 48900 (h)	4	3	1	4	0
Disrupted/Defied School Rules (E) 48900 (k)	6	5	1	2	4
Imitation Firearm Possession (E) 48900 (m)	2	0	2	0	2
Aids or Abets (E) 48900 (t)	1	1	0	1	0
Engaged in an act of bullying (E) 48900 (r)	2	2	0	0	2
Thief/Altering Electronic Files/Databases (E) 48900 (u)	1	1	0	1	0
TOTALS	50	41	9	21	29

CODE	TOTAL		7TH GRADE		8TH GRADE	
	22/23	23/24	22/23	23/24	22/23	23/24
Threat/Caused/Attempted Injury (E) 48900 (a) 1	1	6	5	5	2	1
Willfully used Force/Violence (E) 48900 (a) 2	17	28	11	22	6	6
Dangerous Object/Firearm/Knife (E) 48900 (b)	2	0	0	0	2	0
Controlled Substance (E) 48900 (c)	3	0	1	0	2	0
Robbery or Extortion (E) 48900 (e)	0	1	0	1	0	0
Tobacco Possession/Use Electric Cigarettes (E) 48900 (h)	1	4	0	3	1	1
Obscene Act Habitual Vulgar (E) 48900 (i)	4	0	1	0	3	0
Disrupted/Defied School Rules (E) 48900 (k)	23	6	7	5	16	1
Imitation Firearm Possession (E) 48900 (m)	0	2	0	0	0	2
Aids or Abets (E) 48900 (t)	0	1	0	1	0	0
Engaged in an act of bullying (E) 48900 (r)	1	2	1	2	0	0
Thief/Altering Electronic Files/Databases (E) 48900 (u)	1	1	1	1	1	0
Threats to School Personnel/Pupils (E) 48900.4	1	0	1	0	0	0
TOTALS	54	50	23	41	31	9

DISCIPLINE DISTRIBUTION (INCLUDES MAJORS & MINORS)

CODE	TOTAL	7TH GRADE	8TH GRADE	FEMALE	MALE
Abusive Language/Inappropriate/Language/Profanity	26	11	15	15	11
Bullying	7	4	3	4	3
Dress Code Violation	25	13	12	14	11
Defiance/Insubordination/Non-Compliance	25	10	15	11	14
Disrespect	7	3	4	5	2
Disruption	59	51	8	9	50
Disengagement	7	5	2	1	6
Fighting	22	17	5	8	14
Forgery/Theft/Plagiarism	2	2	0	2	0
Harassment	3	3	0	0	3
Inappropriate Display of Affection	1	0	1	1	0

DISCIPLINE DISTRIBUTION (INCLUDES MAJORS & MINORS)

CODE	TOTAL	7TH GRADE	8TH GRADE	FEMALE	MALE
Inappropriate Location/Out of Bounds	1	0	1	0	1
Inappropriate Language	3	1	2	0	3
Lying/Cheating	5	4	1	5	0
Physical Contact/Aggression/Fighting	39	21	18	13	26
Use/Possession of Tobacco	4	3	1	4	0
Property Misuse/Damage/Vandalism	1	1	0	1	0
Skip Class	3	2	1	0	3
Tardy	111	36	75	67	44
Truancy	7	2	5	2	5
Technology Violation	44	25	19	23	21
TOTALS	402	214	188	185	217

DISCIPLINE DISTRIBUTION (INCLUDES MAJORS & MINORS)

8/18/22-9/26/22 COMPARED TO 8/17/23-9/26/23

CODE	TOTAL		7TH GRADE		8TH GRADE	
	22/23	23/24	22/23	23/24	22/23	23/24
Abusive Language/Inappropriate/Language/Profanity	21	26	6	11	15	15
Bullying	2	7	1	4	1	3
Dress Code Violation	22	25	7	13	15	12
Defiance/Insubordination/Non-Compliance	85	25	18	10	67	15
Disrespect	10	7	5	3	5	4
Disruption	75	59	23	51	52	8
Disengagement	17	7	1	5	16	2
Fighting	2	22	1	17	1	5
Forgery/Theft/Plagiarism	0	2	0	2	0	0
Harassment	0	3	0	3	0	0
Inappropriate Display of Affection	1	1	1	0	0	1

CODE	TOTAL		7TH GRADE		8TH GRADE	
	22/23	23/24	22/23	23/24	22/23	23/24
Inappropriate Location/Out of Bounds	0	1	0	0	0	1
Inappropriate Language	6	3	1	1	5	2
Lying/Cheating	0	5	0	4	0	1
Physical Contact/Aggression/Fighting	32	39	21	21	11	18
Use/Possession of Drugs	1	0	1	0	0	0
Use/Possession of Tobacco	3	4	0	3	3	1
Use/Possession of Weapons	3	0	0	0	3	0
Property Misuse/Damage/Vandalism	1	1	0	1	1	0
Skip Class	20	3	5	2	15	1
Tardy	67	111	10	36	57	75
Truancy	1	7	1	2	0	5
Technology Violation	44	44	24	25	20	19
TOTALS	413	402	126	214	287	188

HANDBOOK REMINDERS

HANDBOOK REMINDERS

- Reminders

- Students should not be on campus before 7:30 AM or after 2:52 PM (12:52 PM on Wednesdays)
- Chromebooks should be brought to school fully-charged daily.
- All adults visiting campus must sign in at the front office.
- Students can't wear or bring any items that are solid red or blue.
 - They also can't wear or bring more than item that has red or blue.
- Students must wear closed-toe shoes.
- Students can use cell phones during non-instructional time.
- The school is not responsible for any items brought to school if they are lost or stolen.

- Changes in the handbook

- No toys, blankets, stuffed animals or other items that are unnecessary to a student's outfit or learning

QUESTIONS?

TOPIC SUGGESTIONS?

Future Meeting Topics

- What would you like to learn more about?
- What would you like to discuss?
- What tools and resources do you want?
- How would you like to spend this time?

Thank you!

See you

Wednesday

10/25 at 8:15am.

